

# NEWMARKET.

NEWMARKET BUSINESS ASSOCIATION

## NEWMARKET CHARTER TRESPASS NOTICE

Warning Under The Trespass Act 1980 Sections 4(1) or 4(2) and Section 4(4)

**To:**

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*(Name of person being warned)*

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*(Address of person being warned)*

**In accordance with the above Act and Section you are hereby warned to stay off the place known as:**

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*(Address of location which Person is banned from)*

**It is an offence punishable by a fine not exceeding \$1,000.00 or imprisonment not exceeding 3 months to enter the above address within 2 years from the date you receive this warning.**

**The occupier of the above address is:**

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*(Full name of Occupier)*

This warning is given by the **occupier/person\*** authorised by the occupier of the above address:

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*(Signature of Occupier or Person authorised by the Occupier)*

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*(Print Full Name of Occupier or Person authorised by the Occupier)*

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*(Date that this notice takes effect)*

## Details of service of trespass notice

*(Read INSTRUCTIONS below and then complete service details immediately service is effected. If the person served the notice is not the occupier but an agent of the occupier – the full name and address of the person who served the notice is also required).*

**THIS NOTICE (photocopy attached) was served:**

**on**

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*(Name of Person served)*

**on the                      day of                      , 20                      at                      a.m/p.m**

**at**

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*(Place where service was effected)*

**by**

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*(Full Name of Person effecting service)*

*I served the Trespass Notice personally:*

**on**

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*(Name of Person served)*

by **\*handing it to them / \*dropping it at their feet when they refused to accept service of the notice.**

They **acknowledged\*** / **did not acknowledge\*** that they are the person named in the notice.

They **are / are not\*** personally known to me.

I believe their **\*date of birth is**                      / **\*approximate age is**                      years

Occupier's full name

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Occupier's address and phone number

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**More relevant details:**

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*(For example, "Issued because of alleged disorderly behaviours" or "Issued because of alleged theft". Record here the authorisation if the person who served the noticed was a person authorised by the occupier and not the occupier, and attach a copy of the authorisation to this form, if applicable).*

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**Signed**

*(Signature of person who served the Trespass Notice)*

Date

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*Full name and address of Person signing Notice*

**Instructions – Photocopy** completed Trespass Notice before serving on the person warned off. Be clear who the occupier is – company, person, partnership etc. Complete this form (DETAILS OF SERVICE OF TRESPASS NOTICE) after service and attach it to the photocopy of the completed TRESPASS NOTICE. Retain for possible court proceedings.

